

GAZELEY PARISH COUNCIL

Clerk: Karen Peck, email: clerk@gazeleyparishcouncil.gov.uk
Chairman: Paul Kinnon

NOTICE OF MEETING: Full Council - Gazeley Parish Council
TIME: 7pm
DATE: Wednesday 12th November 2025
VENUE: Gazeley Village Hall

MEMBERS 7
VACANCIES 0
QUORUM 3

Minutes

Present: Councillor Raithaha (SR) Vice-Chairman, Grimwood (KG), Moatt (JM), Jolly (SJ) and Connelley (RC) and nine members of the public. District Councillor Dicker (RD)

121125/1 CHAIRMANS WELCOME

The Vice Chair welcomed everyone to the meeting and thanked them for their attendance.

121125/2 TO RECORD APOLOGIES FOR ABSENCE

Councillor Kinnon – prior commitments

121125/3 MEMBERS' DECLARATIONS OF INTEREST

None were made.

121125/4 TO RECEIVE DISTRICT AND COUNTY COUNCIL REPORTS

A written report had been prepared by County Councillor noble and circulated to all prior to the meeting. District Councillor Dicker gave a brief verbal report, highlighting that village groups should contact him should they require support through locality.

121125/5 TO SIGN AND APPROVE MINUTES OF MEETINGS OF: Annual Parish Council Meeting of 10th September 2025

It was unanimously **RESOLVED** to approve the Parish Council Meeting minutes of 9th July 2025 as a true and accurate record of the meeting. Motion carried. **Proposed SJ Seconded RC**

121125/6 OPEN FORUM FOR PUBLIC PARTICIPATION (15 minutes maximum)

No items were raised.

121125/7 COUNCIL BUSINESS

- a) To discuss the Grant Applications received for 2026-2027 Financial Year
The Parish Council discussed the two applications received from the PCC and Village Hall Committee. Both groups had asked for an increase of £250 from the sum allocated last year. The Parish Council unanimously **approved** both grants for £1000 each.
- b) To discuss the draft Budget and Precept Request for 2026-27
The Parish Council discussed the circulated draft budget and noted that the S137 sum would now need to increase due to the increase in grants awarded. The Parish Council will set the final Budget and Precept in the January meeting with a proposed sum of £22103.00.
- c) To discuss and approve the website cost for the old PC website including all associated costs
The Parish Council unanimously **approved** the sum of £355.14. **Proposed SJ Seconded RC**
- d) War Memorial Working Party Update – Cllr Connelly
- e) RC updated the Council and the members of the public present. A positive conversation took place. RC noted the Working Group met to discuss progress on establishing a suitable site for the proposed war memorial. Members considered several potential locations and noted that discussions had taken place regarding whether the involvement of local churches might present any barriers. It was agreed that the decision should reflect the views of both the church and the wider community. Design ideas were also discussed, with the everyone agreeing that the final design will be influenced by the chosen location. Two members of the public have offered their help and support to the Working Group. RC will bring a further update and recommendations back to the Council in January.

- f) To review play area inspection report
There was nothing to note.
- g) To note the developer of The Forge has started work and Insurance has been sought
The Parish Council were pleased to see work commence and wished to thank the developer for providing the relevant insurance documentation.
- h) Co-option of Parish Councillor
The Parish Council had received one application for the vacant seat of Parish Councillor to Gazeley. It was unanimously **resolved** that Mr David Burnip be co-opted to serve as a member of the Parish Council.

121125/8

FINANCE

- To approve payments, income, and bank reconciliation up to 31st October 2025

September

Lloyds Bank – Service Charge	£4.25
HMRC, Staffing and Expenses	£486.11
SP Landscapes – Grass Cutting (July)	£555.58
TEEC – Website and .gov email	£763.20
Redshoes Accounting – payroll	£50.40
Gazeley Village Hall – Hire	£275.00
Interest	£20.22

October

Lloyds Bank – Service Charge	£4.25
HMRC, Staffing and Expenses	£507.22
Godolphin – Rent	£1.00
SP Landscapes – Grass Cutting (July)	£555.58
Interest	£16.72

All payment, income and bank reconciliation were unanimously **APPROVED**. Motion carried.

Proposed SR Seconded RC

121125/9

PLANNING TO DISCUSS

DC/25/1659/HH Trinity House, 30 The Street, Gazeley

Single story side and rear extension (following demolition of existing conservatory). Insertion of ground floor window on side elevation

The Parish Council had no objection to the application.

DC/25/1611/HH 29 Mill View, Gazeley

Single storey rear extension (following demolition of existing conservatory)

The Parish Council had no objection to the application.

SCC/0133/25FH Gazeley Rail Depot, Higham, Kentford

Establishment and use a replacement aggregates storage system, a coated stone plant, a road planning recycling facility and other ancillary facilities (including replacement site offices and weighbridge).

The Parish Council had no objection to the application.

UPDATES:

None

121125/10

DIARY DATES – 14th January 2026 7pm

Meeting closed at 19.48

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K Peck

Karen Peck

Clerk & Responsible Finance Officer

Gazeley Parish Council

Dated: *To be signed at the next meeting of the Parish Council*

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P Kinnon

Paul Kinnon

Chair